



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BENGUET**  
 Wangal, La Trinidad, Benguet 2601



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**DIVISION MEMORANDUM**

No. 113 s. 2018

June 4, 2018

**TO :** Public Schools District Supervisors  
 Public Elementary Principals, and HTs  
 Public Secondary School Heads

DEPARTMENT OF EDUCATION  
 SCHOOLS DIVISION OF BENGUET  
 JUN 04 2018

**FROM :** MARIE CAROLYN B. VERANO, CESQ VI  
 Schools Division Superintendent

**SUBJECT :** START OF THE SCHOOL YEAR CONFERENCE

1. Relative to DepEd's strategic goal for Good Governance, this office informs the field of the conduct of the Start of the year Conference for School Year 2018-2019 on June 25 - 26 2018 at Benguet Multipurpose Gym, Stockfarm, Wangal, La Trinidad, Benguet.
2. Objectives of this conference is for the participants gain inputs/directions/information on the following:
  - a. Curriculum implementation
  - b. School governance and operations
    - School Health and Nutrition
    - Research and Planning
    - School Based Management
    - Human Resource Development
    - Social Mobilization
    - Youth Formation and
    - Sports Development.
  - c. Policies on Teacher Deployment, Transfer of School Heads, Records, Finance Management, CAV, etc.

3. Below are the list of participants:

School Heads and Head Teachers	SDO	
Atok – 16 Elem SH & 2 Sec SHs	SDS - 1	Engineer III - 1
Bakun- 16 Elem SH & 4 Sec SHs	ASDS – 1	Legal Officer - 1
Bokod – 16 Elem SH & 2 Sec SH	Chiefs - 2	Planning Officer - 1
Buguias – 24 Elem SH & 6 Sec SH	EPS - 9	Medical Officer - 1
Itogon I – 18 Elem SH & 4 Sec SH	PSDSs- 9	AO IV-Records Officer - 1
Itogon II-17 Elem SH & 3 Sec SH	CPs - 5	AO IV- Personnel Officer-1
Kabayan – 16 Elem SH & 4 Sec SH	AO V – Admin Officer – 1	AO IV-Cashier -1
Kapangan –15 Elem SH & 4 Sec SH	Div. Accountant III - 1	AO IV-Supply Officer - 1
Kibungan – 11 Elem SH & 3 Sec SH	SEPS - 4	PDOs II -2
La Trinidad – 26 Elem SH & 8 Sec SH	EPSps II -5	IT Officer- 1
Mankayan – 26 Elem SH & 9 Sec SH	Librarian – 1	PTA Federation Pres-Beng Chapter -1
Sablan – 11 Elem SH & 2 Sec SH	PDO I – 2	Private School Rep-Beng- 1
Tuba – 25 Elem SH & 6 Sec SH	AO V-Budget Officer - 1	Non-Teaching Pres.-Beng- 1
Tublay – 15 Elem SH & 3 Sec SH	An Fe Calapen (RS)	Council of Elders- Chairperson - 1
	Atty. MARcelli Merino- Sec	
	Lester John Balagot- Sec	
	Ana Fe Anton- Sec	
<b>Total</b>		<b>373</b>

4. Snacks and lunch will be provided chargeable against HRD fund, while travel expenses of the participants relative to this 2- day Orientation shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

5. Immediate and wide dissemination of this memorandum is desired.